Katrice Wilson

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**OBJECTIVE**

My immediate career goal is to start getting experience working with other people and learning the ins and outs of customer service. Upon graduating from Grand Valley State University in 2013 with a bachelor's degree in mathematics, I plan to start teaching inside the classroom. I am also planning to minor in business so that ten years from now, I can open my very own day care center.

**WORK EXPERIENCE**

**Reading Tutor**

GVSU ENG 308

Allendale, MI

January 2012-Present

As a tutor with the GVSU ENG 308 Pedagogy Project I work with students at Alger Middle once a week. I help students improve/ build on their reading skills and comprehension.

**College Positive Volunteer (CPV)**

Michigan Campus Compact

Allendale, MI

October 2010-October 2011

As a CPV I am certified in mentoring K-12 youth. I also conducted multiple trainings on the GVSU campus to train other potential CPV and completed 280 volunteer hours working with parents and K-12 youth.

**GearUp Summer Program Mentor**

GVSU GearUp Program (OMA)

Allendale, MI

June 2011-July 2011

As a mentor with the GearUp program I worked with groups of high school students on college awareness and readiness. For two weeks I and other mentors accompanied the students on campus tours, financial aid seminars, question and answer segments, etc.

**Math Tutor**

GVSU MPower Trio Program

Allendale, MI

September 2010-Present

As a tutor with the TRIO MPower program I work with 8th grade students inside the classroom at Westwood Middle School once a week. I work with the teacher in helping the students understand the material being taught.

**Server/Cook/Cashier**

Campus Dining-Fresh Food Company

Allendale, MI

2010-Present

As a server, cook, and cashier at Fresh Food Company I work with other employees to make sure the customer or student receives fresh made food, eats in a clean environment, and is greeted at the front door while paying for their meal.

**Cashier/Usher/Front Manager**

Muskegon Theatre Program

Muskegon, MI

September 2007-May 2009

I was responsible for collecting and selling tickets, escorting people to their seats, and managing the front of the auditorium.

**Concession Server/Runner**

Muskegon National Honors Society

Muskegon, MI

September 2007-May 2009

As a student in the National Honors Society at Muskegon High School I worked as a volunteer concession server and runner. As a server I prepared, served, and sold food at swim meats and as a runner I delivered reminders to blood donors for the American Red Cross.

**Dish Washer**

Muskegon High School Masque Club

Muskegon, MI

November 2007-June 2008

I was responsible for washing any incoming dishes and folding pizza box's at Muskegon's Pizza Ranch.

**EDUCATION**

Some College Coursework Completed

Elementary Education

August 2009-Present

Grand Valley State University

Allendale, MI

As a student at GVSU I am a member of the campus's OMA Program, a tutor for the Trio MPower program, and a recipient of the Wade H. McCree scholarship.

High School

General Education

September 2005-May 2009

Muskegon High School

While in high school I completed all honors and some AP courses, and graduated in the top 10% of the class. I was also very active in sports including softball and volleyball. While playing volleyball, I doubled at a team player and the team's manager. From 2006 to 2008 I was also an active member if the school's Masque Club theatre group and National Honors Society (2007-2009) where I participated in many customer service and hands on opportunities.

**SKILLS**

Above average typing skill

Goal Oriented

Hands-on training

Fluent in French

Safety Training with Hazardous Material

Certified College Positive Volunteer

**LANGUAGES**

English- Fluent

French- Moderate

**HONORS & AWARDS**

Kent Career/Technical Center 2004 Career Camp certificate in the Cosmetology Advanced A Program. Wade H. McCree scholarship recipient (June, 2005) Harry E. and Clara H. Brown Scholarship (May 2009) M. Berry Wood National Honors Society membership (2008) Varsity Letter Award for softball (2007-08) Volleyball Award (team mom-team peacemaker-Quiet as a mouse). College Positive Volunteer (CPV) certificate (2011).

**INTERESTS & HOBBIES**

Tutoring, Softball, Volleyball, Community Service/Volunteering, Cosmetology

**REFERENCES**

**Bobby Springer**

GearUp Program Coordinator

Grand Valley State University

Allendale, MI

Professional

(616) 331-2177

**Nancy K. Mack**

College Professor

Grand Valley State University

Allendale, MI

Professional

(616) 331-2382

**Janet Navarro**

College Professor

Grand Valley State University

Allendale, MI

Prefessional

(517) 281-1832